

New FCC Ship Station License Filing Instructions

NOTE: These instructions are provided by the FCC. If you have questions regarding these instructions, please contact the FCC not Milltech Marine.

To Contact the FCC, submit a help request at <https://www.fcc.gov/wireless/available-support-services> or call the FCC Licensing Support Center at (877) 480-3201.

APPLICATIONS FOR FLEET LICENSES:

- A certification must be attached stating that none of the vessels in the fleet use DSC (Digital Selective Calling) or AIS (Automatic Identification System) equipment.
- If any of the vessels are using DCS or AIS equipment, you will need to apply for a single license for that vessel to obtain an MMSI, or contact a private registration agent to obtain an MMSI if the vessel is licensed by rule. NOTE: domestic MMSI numbers cannot be issued to a fleet; they can only be issued to individual vessels.

Please Note: Per Public Notice DA 15-72, the FCC no longer mails license authorizations. If you provide an email address on your application, a link to print your official copy of your license will be automatically emailed to you when the application is granted.

Steps to Filing an Application for a new Ship Station license in the Universal Licensing System (ULS):

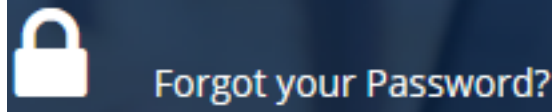
1. Go to <https://wireless2.fcc.gov/UlsEntry/licManager/login.jsp> and log in with your FCC Registration Number (FRN) and password. After entering your password, proceed to Step 2 below to begin filing the application.

If you do not have an FRN, you can register for one here: <https://apps.fcc.gov/coresWeb/publicHome.do> or by clicking the "Register with the FCC" link under the Submit button on the Log In page.

If you do not know your FRN, you can search for it by entering your call sign here: <http://wireless2.fcc.gov/UlsApp/UlsSearch/searchLicense.jsp> or by clicking the "Check your licenses" link under the submit button on the Log In page.

If you do not know the password:

- Click on the Contact Tech Support link under the Submit button on the Log In page.



- On the next page, click the [Forgot your Password?](#) link and follow the prompts for resetting the password.
- After receiving confirmation of a successful password reset, click the link for Universal Licensing System (DO NOT click the CORES Public Interface link.)
- Click the yellow ULS License Manager to return to the Log In page.
- Enter the FRN and password and click the Submit button.

Log In

Log in to the License Manager to view and manage your licenses and applications, apply for a new license, and perform other license and application management tasks based on your FCC Registration Number (FRN). 10-digit FRN is required.

[Mozilla Firefox Extended Service Release\(ESR\) 52](#) is the recommended browser for Form 601 applications filed with the purpose of New, Modification, or Renewal/Modification in the Cellular, Microwave, Paging, Land Mobile, or Coast and Ground Services. Please contact the FCC Licensing Support Center if you need specific instructions on this installation.

FCC Registration Number

Password

▶ [Forgot your password?](#) [Contact Tech Support](#)

▶ [Need an FRN?](#) [Register with the FCC](#)

▶ [Not sure if you have an FRN?](#) [Check your licenses](#) to determine if they've been assigned an FRN

▶ [Are you a certified Land Mobile frequency coordinator?](#) [Log in](#) using your coordinator login and password

About the FCC Registration Number (FRN)

An FRN is a 10-digit number that is assigned to a business or individual registering with the FCC. This unique FRN is used to identify the registrant's business dealings with the FCC. The FCC will use the FRN to determine if all of a registrant's fees have been paid. You are encouraged to register with the Commission as soon as you expect to do business with the FCC. This way, you will be ready to access any of the electronic licensing systems without having to go through the registration process at the time you submit an application.

For more information, see [Public Notice DA 01-2452](#).

2. On the left side of the page, click the Apply for a New License link.
3. Choose "SA or SB - Ship" from the radio service drop down list. Based upon your answers to questions during the application, ULS will automatically determine the correct radio service code (SA/SB). Click Continue to navigate through the application.
4. On the Assigned Call Sign page, only answer Yes if the vessel has already been issued a four-letter call sign. If the call sign contains more than 4 characters or contains any numbers, then you should answer this question as No.
5. On the Compulsory Questions page, you must answer the "Are you required by law or treaty to carry a radio on your vessel?" question with Yes to obtain a "Ship Compulsory Equipped (SB)" license. If you answer this question as No, you will receive a "Ship Recreational or Voluntarily Equipped (SA)" license.
6. On the Ship License Type page, only select "Portable" if you can provide justification for the use of a single transmitter from two or more ships. This could authorize various types of marine radio equipment to be carried from ship to ship.
7. Also on the Ship License Type page, only select "Fleet" if you can certify that none of the vessels in the fleet are using DSC (Digital Selective Calling) or AIS (Automatic Identification System) equipment. Use the Attachments link at the top of the page to upload that certification.

8. On the Ship Radio Requirement Categories page (which is only displayed if you answered Yes to the "Are you required by law or treaty to carry a radio on your vessel" question), **only answer Question A as Yes if the vessel is 1600 or more gross tons AND carrying more than 12 passengers:**

Ship Radio Requirement Categories

A RADIOTELEGRAPH STATION REQUIRED BY TITLE III, PART II OF THE COMMUNICATIONS ACT
Does your license apply to:

1) Cargo vessels 1600 and upward gross tons; **AND**
2) Vessels carrying more than 12 passengers, when leaving or attempting to leave U.S. harbor of port for a voyage in the open sea.

Note: A vessel determined by the United States Coast Guard to have the equipment required to implement the Global Maritime Distress and Safety System installed and operating in good working condition is not required to be equipped with a radiotelegraph station.

Yes No

B RADIOTELEPHONE STATION REQUIRED BY TITLE III, PART II OF THE COMMUNICATIONS ACT

9. Also on the Ship Radio Requirement Categories page, you must answer one of the questions on this page as Yes to obtain a "Ship Compulsory Equipped (SB)" license. If you answer all of these questions as No, you will receive a "Ship Recreational or Voluntarily Equipped (SA)" license.
10. On the Summary page, review your application and click the Continue to Certify button to continue.
11. On the Certification page, sign your application by typing your name in the boxes provided and click the Submit button.
12. ULS will calculate the fees. Fees for online filing **MUST** be received within 10 calendar days of the filing.
13. Click the Continue For Payment Options button to choose the method of payment.

Further information regarding Ship Station licenses can be found at <https://www.fcc.gov/ship-radio-stations>

The Rules that govern Ship Station licenses can be found under 47 CFR - Part 80 and are accessible at the following website: http://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title47/47tab_02.tpl

Downloading Authorizations in ULS

After your application has granted, you may also download an official copy of your license from the License Manager by following the steps below:

1. Go to <https://wireless2.fcc.gov/UlsEntry/licManager/login.jsp> and log in with your FCC Registration Number (FRN) and password.
2. Click the "Download Electronic Authorizations" link on the navigation bar on the left side of the License Manager home page.
3. In the My Authorizations box at the bottom of the page, select the call sign(s) you wish to download.
4. Add the call signs to the Authorizations to Download box by clicking the Add button.
5. Click the Download button in the lower right-hand corner of the page.

The download will be automatically converted to a PDF file, and you can choose to Open (to print) or Save (to save to a desired folder).

Getting Help from the FCC

If you have any further questions or need additional information, please submit a help request at <https://www.fcc.gov/wireless/available-support-services> or call the FCC Licensing Support Center at (877) 480-3201.